



**MEDIATOR SKILLS ASSESSMENT FORM**

**Name of the  
delegate/mediator:** \_\_\_\_\_

**Name of the assessor:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>SKILLS AND COMPETENCIES</b>	<b>1 = Not competent</b>	<b>2 = Working towards competence</b>	<b>3 = Competent</b>	<b>4 = Proficient</b>	<b>5 = Outstanding</b>
<b>1. Preparation and Opening Statement;</b>					
<b>2. Management of the process and complying with the algorithm;</b>					
<b>3. Effective use of joint and private meetings;</b>					
<b>4. Listening skills and questioning; advisability of communication approaches;</b>					
<b>5. Effectiveness of response to participants' difficult behavior;</b>					
<b>6. Fact gathering skills and management of the dispute content;</b>					
<b>7. Identification of interests and research of priorities;</b>					
<b>8. Exploration of different solutions and decision making – negotiation skills and support of the parties</b>					
<b>9. Observance of the process principles – confidentiality, neutrality, etc.</b>					
<b>10. Patience and building trust</b>					
<b>TOTAL:</b>					
<b>TOTAL SCORE:</b>					
<b>30 points and more</b>			<b>Successful Practice</b>		
<b>Less than 30 points</b>			<b>Unsuccessful Practice</b>		

**NOTES**