C.Med Application Flowchart
Application First

Application Submitted
- Standard Application Form submitted to **Regional Assessment Committee (RAC)**
- RAC vets application until complete

Application Passes
- RAC schedules Skills Assessment (SA) after reviewing the application

Application Rejected
- RA sends to ADRIC:
  - Application
  - Summary Form
  - Reasons for rejection

END

Skills Assessment Preparation
- RAC sends Letter with Standard Information to prepare Applicant
- RAC gets signed Standard Confidentiality Agreement

Skills Assessment Held
- Assessors use Standard Skills Assessment Form
- 3 C.Meds do the Assessment

Applicant Passes
- RAC sends to ADRIC:
  - the Standard Skills Assessment Form
  - the Standard Application Summary Form, with recommendation
- ADRIC approves and awards C.Med

END

Applicant Rejected
- RAC sends to ADRIC:
  - the Standard Skills Assessment Form
  - the Standard Application Summary Form, with negative recommendation
  - copy of letter RA sent to Applicant with reasons
- Applicant may appeal on process only

END

C.Med Application Flowchart
Skills Assessment First Process

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Skills Assessment Preparation
- RAC sends letter with Standard Information to prepare Applicant
- RAC gets signed Standard Confidentiality Agreement

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Skills Assessment Held
- Assessors use Standard Skills Assess. Form
- 3 C.Meds do the Assessment

Applicant Passes
- RAC retains Standard Skills Assessment form pending application – max 12 months
- After 12 months, Applicant starts over.

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Application Submitted
- Standard Application Form submitted to RAC
- RAC Vets application until complete

Applicant Rejected
- RAC sends to ADRIC
    - the Standard Skills Assessment ForM
    - the Standard Application Summary Form, with negative recommendation
    - copy of letter RA sent to Application with reasons

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END

Application Passes
- RAC Sends to ADRIC with recommendation:
    - Application for Review and approval,
    - Skills Assessment form
    - Standard Application Summary Form
- ADRIC approves and awards C.Med

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END

Application Rejected
- RA Sends to ADRIC:
    - Application Form
    - Standard Application Summary Form
    - reasons for rejection
- Applicant may appeal on process only

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END

Standard Forms/Information

- Standard Application Form

- Standard Skills Assessment Form
    - o With Competencies, signatures, etc.

- Standard Application Summary Form
    - o With recommendation, full review of all requirements, etc.

- Standard Confidentiality Agreement

- Standard Information Sent to Applicant
    - o With list of competencies, process for the Skills Assessment, Ethics and Code of Conduct, and Role Play information

- Letter of Reference Guidelines